

*the* NBDC  
**Advantage**

*Leadership Development,  
Project Management and  
Computer Training*

**DO BUSINESS  
AT THE SPEED  
OF THE FUTURE**

**Online Training  
Green Business  
Certificate Programs  
Meeting Facilitation**

***nbdc***  
NEBRASKA BUSINESS DEVELOPMENT CENTER®

UNIVERSITY OF  
**Nebraska**  
Omaha | COLLEGE OF  
BUSINESS  
ADMINISTRATION



## Leadership and Management

### CERTIFICATE IN LEADERSHIP

Meet your current leadership challenges with the help of an experienced facilitator. Participants receive individual coaching and access to resources to assist in your growth as a leader.

#### Certificate Requirements

*Becoming an Effective Leader and Leading Organizational Teams*

### CERTIFICATE IN LEADERSHIP AND MANAGEMENT

Take the Certificate in Leadership required courses and select an additional four courses from the management curriculum below.

**DON'T SEE WHAT YOU NEED?** Want a special class just for your company? Email [unonbdc@unomaha.edu](mailto:unonbdc@unomaha.edu) or call 402-595-2900.

#### Becoming an Effective Leader

Jan 14, Jan 19, Jan 21	8:30-4:00	Eshop	\$ 690
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#### Coaching for Better Performance

Jan 12	1-4:30	Eshop	\$ 150
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#### Core Principles for Business Analysis

Feb 4, Feb 5	8:30-4:00	Eshop	\$ 550
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#### Create a Green Team

Jan 8	8:30-4:00	Eshop	\$ 250
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#### Critical Conversations and Confrontation

Jan 8	8:30-4:00	ESU	\$ 150
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#### Dimensions of Service Quality

Nov 19	8:30-12:00	Eshop	\$ 150
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#### Effective Business Writing

Dec 2	8:30-4:00	Eshop	\$ 250
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#### Financial Considerations for Business Decisions

Feb 12	8:30-4:00	Eshop	\$ 300
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#### Leading Organizational Teams

Feb 16, Feb 18, Feb 23	8:30-4:00	Eshop	\$ 690
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#### Prioritize or Agonize!

Jan 7	8:30-12:00	Eshop	\$ 150
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#### Process Mapping for Business Improvement

Dec 7	8:30-4:00	Sec Nat Bank	\$ 250
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#### Running Productive Meetings

Jan 7	1-4:30	Eshop	\$ 150
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Certificates are awarded by the University of Nebraska at Omaha (UNO)

### TO REGISTER

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### MORE INFORMATION

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### CLASS LOCATIONS

#### ESU

Education Service Unit #3  
110th and Harrison  
Omaha

#### ESHOP

EntrepreneurShop  
13006 West Center Road  
Omaha

#### Security National Bank

Conference Room  
1120 S 101st Street  
Omaha



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#### PDF CATALOG

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## Secrets of Dynamic Presentations

Dec 3	8:30-4:00	Eshop	\$ 250
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## Successful Project Management

Nov 16, Nov 17	8:30-4:00	Sec Nat Bank	\$ 550
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Feb 1, Feb 2	8:30-4:00	Sec Nat Bank	\$ 550
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## Project Management

Many of the PMBOK-aligned\* NBDC workshops can be applied toward the 35 educational contact hour requirement to take the PMP exam and qualify for PDUs.



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### .NET Overview for Managers/Analysts

Nov 2, Nov 3	8:30-4:00	Eshop	\$ 650
Feb 8, Feb 9	8:30-4:00	Eshop	\$ 650

### Becoming an Effective Leader

Jan 14, Jan 19, Jan 21	8:30-4:00	Eshop	\$ 690
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### Communicating Projects Visually

Feb 19	8:30-4:00	Eshop	\$ 250
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### Core Principles for Business Analysis

Feb 4, Feb 5	8:30-4:00	Eshop	\$ 550
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### Financial Considerations for Business Decisions

Feb 12	8:30-4:00	Eshop	\$ 300
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### IT Project Management

Jan 22, Jan 29	8:30-4:00	Eshop	\$ 550
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### Leading Project Teams

Oct 27, Nov 3	8:30-4:00	Eshop	\$ 495
Feb 16, Feb 18	8:30-4:00	Eshop	\$ 495

### Process Mapping for Business Improvement

Dec 7	8:30-4:00	Sec Nat Bank	\$ 250
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### Project 2003 Level I & II, Microsoft

Dec 3, Dec 4	8:30-4:00	Eshop	\$ 550
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### Project 2007 Levels I & II, Microsoft

Dec 3, Dec 4	8:30-4:00	Eshop	\$ 550
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### Requirements Elicitation and Methods

Oct 28, Oct 29, Oct 30	8:30-4:00	ESU	\$ 825
Dec 10, Dec 11, Dec 18	8:30-4:00	Eshop	\$ 825

### Running Productive Meetings

Jan 7	1-4:30	Eshop	\$ 150
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### Successful Project Management

Nov 16, Nov 17	8:30-4:00	Sec Nat Bank	\$ 550
Feb 1, Feb 2	8:30-4:00	Sec Nat Bank	\$ 550

### Visio, Microsoft 2003 Professional Level I

Dec 16	8:30-4:00	Eshop	\$ 250
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## Business Analysis

### PRACTICAL BABOK-ALIGNED BUSINESS ANALYSIS

You will learn competencies needed to determine project or system requirements, control scope and manage these requirements throughout the development life cycle. Our professional teaching staff emphasizes not only the learning points but helps students apply what they learn in their own unique business environment. Go to [nbdc.unomaha.edu/analysis](http://nbdc.unomaha.edu/analysis) for more information.

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### Core Principles for Business Analysis

Feb 4, Feb 5	8:30-4:00	Eshop	\$ 550
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### Financial Considerations for Business Decisions

Feb 12	8:30-4:00	Eshop	\$ 300
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### Leading Project Teams

Oct 27, Nov 3	8:30-4:00	Eshop	\$ 495
Feb 16, Feb 18	8:30-4:00	Eshop	\$ 495

### Process Mapping for Business Improvement

Dec 7	8:30-4:00	Sec Nat Bank	\$ 250
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### Requirements Elicitation and Methods

Oct 28, Oct 29, Oct 30	8:30-4:00	ESU	\$ 825
Dec 10, Dec 11, Dec 18	8:30-4:00	Eshop	\$ 825

### Running Productive Meetings

Jan 7	1-4:30	Eshop	\$ 150
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### Successful Project Management

Nov 16, Nov 17	8:30-4:00	Sec Nat Bank	\$ 550
Feb 1, Feb 2	8:30-4:00	Sec Nat Bank	\$ 550

### Visio, Microsoft 2003 Professional Level I

Dec 16	8:30-4:00	Eshop	\$ 250
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## Java Programming

### Java - Programming

Jan 25, Jan 26, Jan 27, Jan 28	8:30-4:00	Eshop	\$ 1450
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### Java - Server Programming

Nov 9, Nov 10, Nov 11, Nov 12	8:30-4:00	Eshop	\$ 1450
Feb 23, Feb 24, Feb 25, Feb 26	8:30-4:00	Eshop	\$ 1450

## General Programming

### .NET Overview for Managers/Analysts

Nov 2, Nov 3	8:30-4:00	Eshop	\$ 650
Feb 8, Feb 9	8:30-4:00	Eshop	\$ 650

### Developing Applications Using Visual Basic 2008

Dec 7, Dec 8, Dec 9, Dec 10, Dec 11	8:30-4:00	Eshop	\$ 1495
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### Developing Applications Using Visual C# 2008

Feb 8, Feb 9, Feb 10, Feb 11, Feb 12	8:30-4:00	Eshop	\$ 1495
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### XML and XSLT, Introduction to

Feb 18, Feb 19	8:30-4:00	Eshop	\$ 595
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## Web Programming

### ASP.NET using Visual Basic 2008

Dec 1, Dec 2, Dec 3, Dec 4	8:30-4:00	Eshop	\$ 1400
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### ASP.NET using Visual C# 2008

Jan 19, Jan 20, Jan 21, Jan 22	8:30-4:00	Eshop	\$ 1400
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### ColdFusion

Dec 14, Dec 15	8:30-4:00	Eshop	\$ 595
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### ColdFusion, Advanced

Jan 20, Jan 21	8:30-4:00	Eshop	\$ 595
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## Database

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### Access 2003 Levels I & II, Microsoft

Dec 14, Dec 15	8:30-4:00	Eshop	\$ 425
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### Access 2003 Levels III & IV, Microsoft

Nov 19, Nov 20	8:30-4:00	Eshop	\$ 450
Feb 11, Feb 12	8:30-4:00	Eshop	\$ 450

### Access 2007 Levels I and II, Microsoft

Nov 23, Nov 24	8:30-4:00	Eshop	\$ 425
Feb 11, Feb 12	8:30-4:00	Eshop	\$ 425

### Access 2007 Levels III & IV, Microsoft

Nov 19, Nov 20	8:30-4:00	Eshop	\$ 450
Feb 11, Feb 12	8:30-4:00	Eshop	\$ 450

### Relational Database Fundamentals

Jan 15	8:30-4:00	Eshop	\$ 275
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### SQL Server 2005

Jan 4, Jan 5, Jan 6, Jan 7, Jan 8	8:30-4:00	Eshop	\$ 1875
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### SQL Server 2005 for Administrators, Microsoft

Nov 17, Nov 18, Nov 19, Nov 20	8:30-4:00	Eshop	\$ 1500
Jan 19, Jan 20, Jan 21, Jan 22	8:30-4:00	Eshop	\$ 1500

### SQL Server 2005 Integration Services

Dec 2, Dec 3, Dec 4	8:30-4:00	Eshop	\$ 1125
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### NEW! SQL Server 2008 Analysis Services

Feb 10, Feb 11, Feb 12	8:30-4:00	Eshop	\$ 1125
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### SQL Server 2008 Transact-SQL

Nov 3, Nov 4, Nov 5, Nov 6	8:30-4:00	Eshop	\$ 1500
Feb 23, Feb 24, Feb 25, Feb 26	8:00-6:00	Eshop	\$ 1500

### Structured Query Language

Feb 16	8:30-4:00	Eshop	\$ 275
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## SQL

### SQL Server 2005

Jan 4, Jan 5, Jan 6, Jan 7, Jan 8	8:30-4:00	Eshop	\$ 1875
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### SQL Server 2005 for Administrators, Microsoft

Nov 17, Nov 18, Nov 19, Nov 20	8:30-4:00	Eshop	\$ 1500
Jan 19, Jan 20, Jan 21, Jan 22	8:30-4:00	Eshop	\$ 1500

### SQL Server 2005 Integration Services

Dec 2, Dec 3, Dec 4	8:30-4:00	Eshop	\$ 1125
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### SQL Server 2005 Reporting Services

Dec 16, Dec 17, Dec 18	8:30-4:00	Eshop	\$ 1125
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### NEW! SQL Server 2008 Analysis Services

Feb 10, Feb 11, Feb 12	8:30-4:00	Eshop	\$ 1125
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### SQL Server 2008 Transact-SQL

Nov 3, Nov 4, Nov 5, Nov 6	8:30-4:00	Eshop	\$ 1500
Feb 23, Feb 24, Feb 25, Feb 26	8:00-6:00	Eshop	\$ 1500

### Structured Query Language

Feb 16	8:30-4:00	Eshop	\$ 275
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## HTML and Web Topics

### Dreamweaver CS3, Adobe

Jan 20, Jan 21	8:30-4:00	Eshop	\$ 450
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### HTML & Beyond

Dec 1, Dec 2	8:30-4:00	Eshop	\$ 450
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## Web Graphics

### Dreamweaver CS3, Adobe

Jan 20, Jan 21	8:30-4:00	Eshop	\$ 450
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### Flash CS3

Nov 17, Nov 18	8:30-4:00	Eshop	\$ 550
Feb 9, Feb 10	8:30-4:00	Eshop	\$ 550

### Photoshop CS3, Adobe

Jan 6, Jan 7	8:30-4:00	Eshop	\$ 550
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## Advanced Web Topics

### Cascading Style Sheets

Dec 10	8:30-4:00	Eshop	\$ 275
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### JavaScript

Dec 21	8:30-4:00	Eshop	\$ 325
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### JavaScript - Advanced and DHTML

Dec 22	8:30-4:00	Eshop	\$ 325
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### XML and XSLT, Introduction to

Feb 18, Feb 19	8:30-4:00	Eshop	\$ 595
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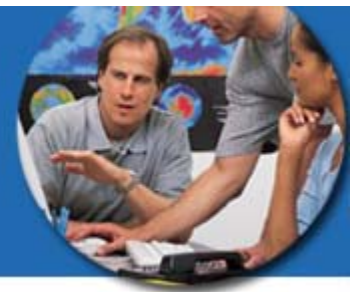
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## End User and Office Applications

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### Access 2003 Levels I & II, Microsoft

Dec 14, Dec 15	8:30-4:00	Eshop	\$ 425
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### Access 2003 Levels III & IV, Microsoft

Nov 19, Nov 20	8:30-4:00	Eshop	\$ 450
Feb 11, Feb 12	8:30-4:00	Eshop	\$ 450

### Access 2007 Levels I and II, Microsoft

Nov 23, Nov 24	8:30-4:00	Eshop	\$ 425
Jan 14, Jan 15	8:30-4:00	ESU	\$ 425

### Access 2007 Levels III & IV, Microsoft

Nov 19, Nov 20	8:30-4:00	Eshop	\$ 450
Feb 11, Feb 12	8:30-4:00	Eshop	\$ 450

### Crystal Reports 2008, I Introduction to

Jan 11, Jan 12	8:30-4:00	Eshop	\$ 695
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### Crystal Reports 2008, II Intermediate

Feb 18, Feb 19	8:30-4:00	Eshop	\$ 695
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### Crystal Reports XI, Intermediate

Dec 7, Dec 8	8:30-4:00	Eshop	\$ 695
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### Excel 2003 Level I, Microsoft

Dec 9	8:30-4:00	Eshop	\$ 225
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### Excel 2003 Level II, Microsoft

Dec 17	8:30-4:00	Eshop	\$ 225
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### Excel 2003 Level III, Microsoft

Jan 12	8:30-4:00	Eshop	\$ 225
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### Excel 2003 Level IV, Microsoft

Nov 5	8:30-4:00	Eshop	\$ 225
Feb 8	8:30-4:00	Eshop	\$ 225

### Excel 2007 Level I, Microsoft

Nov 4	8:30-4:00	Eshop	\$ 225
Jan 8	8:30-4:00	Eshop	\$ 225

### Excel 2007 Level II, Microsoft

Nov 16	8:30-4:00	Eshop	\$ 225
Jan 19	8:30-4:00	Eshop	\$ 225

### Excel 2007 Level III, Microsoft

Nov 30	8:30-4:00	Eshop	\$ 225
Feb 2	8:30-4:00	Eshop	\$ 225

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**Project 2003 Level I & II, Microsoft**

Dec 3, Dec 4	8:30-4:00	Eshop	\$ 550
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**Project 2007 Levels I & II, Microsoft**

Dec 3, Dec 4	8:30-4:00	Eshop	\$ 550
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**Visio, Microsoft 2003 Professional Level I**

Dec 16	8:30-4:00	Eshop	\$ 250
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**Windows, Introduction to**

Nov 18	24 hr	Online	\$ 99
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Dec 16	24 hr	Online	\$ 99
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- Confirmation will be emailed within two business days.
- Enroll early! Workshop sizes are limited.
- All workshops are satisfaction guaranteed.

**FEES AND PAYMENTS**

- Include tuition, materials, and parking.
- Pay by credit card unless pre-approved to be invoiced.
- Full payment is due prior to the start of your workshop. Purchase order (PO) or credit card number will confirm enrollment.
- *Mail payment to:*  
University of Nebraska at Omaha  
NBDC Business and Technology Solutions  
Omaha, NE 68182-0164

**CANCELLATIONS**

- Workshops \$495 or greater require a ten-business day cancellation or transfer notice to avoid a 25% fee.
- Workshops \$495 or less require a two-business day cancellation or transfer notice to avoid a 25% fee.
- No shows will be charged full price.

**DISCOUNTS**

- **10% discount.** Enroll in four or more workshops at one time or four or more people from your company at one time. Discounts do not apply to online classes.

**MILITARY**

- All of our classes lead towards a certificate of completion. Many commands will approve tuition assistance for promotion points or career advancement.

**CONTINUING EDUCATION UNITS**

- Enhance your professional skills and credentials. Ten contact hours equal one CEU.
- Applications require a \$15 processing fee and must be turned in prior to taking a workshop. Call for application.

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